

WE ARE HIRING



COMPLIANCE OFFICER/JUNIOR ASSESSOR

SCOPE Europe is looking for support in our Assessment Department which is responsible for monitoring and assessing the compliance of companies and organizations with a specific code of conduct.

As an accredited Monitoring Body under the European General Data Protection Regulation (GDPR), and following international standards, the performance of such monitoring is subject to distinct procedures and formal requirements. At the same time, the diverse environment of the sectors and companies involved guarantees a challenging and changing “workplace” related to a variety of different subject matters.

YOUR ROLE

Will include among others, assessing compliance of companies with approved GDPR codes of conduct, coordinating contact with monitored companies and data protection authorities, drafting internal and external guidelines, and monitoring regulatory changes, media reports, research studies and court decisions.

YOUR PROFILE

The ideal candidate holds a degree in a field such as Law, Political Science, Economics, Accounting, Information Technology or any other relevant domain. He or she is attentive to details, diligent, interested in formalistic procedural work, autonomous, proactive, curious, and eager to understand and expand his or her knowledge in a dynamic landscape such as for e.g., the cloud computing sector. The candidate must be keen to understand the compliance challenges associated with the intersection of law and tech and shall enjoy working in a team while being able to carry tasks independently.

send an e-mail with an application letter and curriculum vitae (and any additional supporting documents) in a single PDF document to jobs@scope-europe.eu

REQUIREMENTS

- Relevant academic degree
- Excellent command of written and oral English
- Excellent command of written and oral Dutch is preferred, whilst remaining a strong asset
- Communication and collaborative skills
- Strong time management and organizational skills
- Excellent analytical skills and ability to accurately interpret complex documents and policies
- Must have, or be willing to obtain, a compliance/Data Protection Officer certification
- Interest in information technology processes is an asset
- Experience in the data protection field is a strong asset

OUR OFFER

- Open-ended contract
- Full-time Position based in Brussels, with the possibility of remote working
- Starting date: As soon as possible;
- A competitive salary package;
- Transportation
- Meal vouchers & Eco Cheques;
- Flexible working schedule
- Extra-legal holidays
- A friendly and open working environment